

APPENDIX 2: CONTACT TRACING LOG

Contact Tracing Log for [*Organization - Team name*]

All players, coaches, volunteers and parents/guardians who drop-off their children must be included in this log. The log can be electronic or completed on site by a responsible adult.

The information collected on this document is being collected to assist in the management of the COVID-19 pandemic. This information will be kept in a safe and secure location and will be provided to Alberta Health Services on request if it is required for contact tracing purposes.

(Organization name) will not use this information for any other purpose and will destroy this record after six weeks.

Under Privacy Regulations you have a right to access and correct any information we hold about you.

Date	Full Name	Address	Email	Phone	Time in	Time out

